

Martinique Owner Information Update Sheet

In order for Martinique HOA Management to better serve you, please take the time to complete the below so that we can update our records.

Please complete a separate sheet for each home/condo that you own.

Please circle which association you own in: Landowner Condo

Unit or Lot # _____ House Name: _____

Names as listed on Deed: _____

Spouse's name (if not listed on deed): _____

Voting member for HOA meetings _____

Name & address of person to receive billings and mailings

HOME # _____

Work # _____ Spouse # _____

Fax # _____

Cell # _____ Spouse # _____

Email _____

***** THIS IS VERY IMPORTANT. PLEASE UPDATE OR GIVE US AN EMAIL WHERE YOU CAN BE REACHED IN CASE OF AN EMERGENCY.*****

Please provide emergency contacts (name, phone and email - in the event that we cannot reach you)

1. _____
2. _____
3. _____
4. _____

List of all family members who are authorized to pick up personal items from the HOA office (packages, parking passes, etc.)

1. _____
2. _____
3. _____
4. _____

Do you rent your unit? _____ YES _____ NO

Do you live in your unit fulltime? _____ YES _____ NO

If you use a rental Management company/person, please provide their business name and the contact person's name and their contact information.

Rental Company Name: _____

Rental Agent Name: _____

Rental Agent contact phone: _____

Rental Agent Email: _____

*****ALWAYS ADVISE YOUR BOARD OF DIRECTORS VIA ARONOV MANAGEMENT OF ANY CHANGES IN YOUR RENTAL COMPANY SO WE CAN KEEP OUR RECORDS UPDATED AT ALL TIMES*****

IF RENTED BY OWNER, PREFERED CONTACT PERSONS NAME & PHONE NUMBER

DO YOU OWN A PET? _____ YES _____ NO

IF YES, PLEASE complete a pet registration form and return to the HOA office asap. We also would like copies of current shot records and a picture of your pet in the event it is ever lost on the property.

Vehicle #1 Information

Year _____

Make _____

Model _____

Color _____

License # _____

Vehicle #2 Information

Year _____

Make _____

Model _____

Color _____

License # _____

If you have additional vehicles, please use a separate sheet of paper and list all vehicles that you own that will be brought onto the property so we can make sure they are all registered. ALL VEHICLES MUST BE REGISTERED AND HAVE A PARKING STICKER OR PASS!! Please update your vehicle information with the Martinique HOA office if you purchase or sell your vehicle so our records are kept up to date at all times

Please return to Martinique HOA Management
987 Boulevard Martinique, Gulf Shores, AL 36542
Or scan and email it to kristen.borchert@aronov.com

Please note that this information will be kept confidential within the HOA office and will not be shared with anyone.